



SYLLABUS

Week 1 –

WHAT IS COACHING: Skillset & Outputs

Read/Review Chapters: #1 & #2 (Pages 1 thru 16)

Homework/Assignments Due: Refer to your “Assignment Checklist” – Complete Assignments #1 & #2

Course Curriculum Assignments Due: Assigned Homework to be completed and reviewed in class following Thursday

Week 2 –

COACHING ETHICS: The Coaching Model & Ethical Guidelines

Read/Review Chapters: #3 & #4 (Pages 17 thru 30)

Homework Assignments Due: Refer to your “Assignment Checklist” – Complete Assignments #3 & #4

Course Curriculum Assignments Due: Assigned Homework to be completed and reviewed in class following Thursday to include your EMERGENCY PROFESSIONALS SUPPORT LIST.

Week 3 –

COACHING TOOLS: The Language of Effective Coaching

Read/Review Chapters: #5 & #6 (Pages 31 thru 63)

Homework Assignments Due: Refer to your “Assignment Checklist” – Complete Assignments #5 & #6

Course Curriculum Assignments Due: Compile Your List of 25 Questions & Assigned Homework to be completed and reviewed in class following Thursday

Week 4 –

COACHING MODEL: Incorporating the Language of Coaching & Coaching Model

Read/Review Chapters: #7 & #8 (Pages 64 thru 84)

Homework Assignments Due: Refer to your “Assignment Checklist” – Complete Assignments #7 & #8

Course Curriculum Assignments Due: First Draft of Your Client Welcome Pack; Craft Your 2 Minute Elevator Pitch & Assigned Homework to be completed and reviewed in class following Thursday

Week 5 –

CREATING YOUR COACHING MODEL: Incorporating Coaching Tools to Fit Your Practice/Business

Read/Review Chapters: #9 & #10 (Pages 85 thru 101)

Homework Assignments Due: Refer to your “Assignment Checklist” – Complete Assignments #9 & #10

Course Curriculum Assignments Due: FINAL Draft of your Client Welcome Pack; Your First Draft “WOW SPEAKS” Presentation & Assigned Homework to be completed and reviewed in class following Thursday

Week 6 –

DEEP DIVE TOOLS & YOUR PRACTICE: Coaching Tools, Business Package, Client Worksheets, etc

Read/Review Chapters: #11 & #12 (Pages 102 thru 114)

Homework Assignments Due: Refer to your “Assignment Checklist” – Complete Assignments #11 & #12

Course Curriculum Assignments Due: FINAL Draft of Your WOW SPEAKS Presentation & Assigned Homework to be completed and reviewed in class following Thursday

Week 7 –

DEEP DIVE TOOLS & YOUR WORKSHOP: Client Success Metrics & Workshop Presentation

Read/Review Chapters: #13 & #14 (Pages 115 thru 127)

Homework Assignments Due: Refer to your “Assignment Checklist” – Complete Assignments #13 & #14

Course Curriculum Assignments Due: First Draft of Your Personalized Workshop & Assigned Homework to be completed and reviewed in class following Thursday

Week 8 –

TIPS, TOOLS & REVIEW: Final Exam Preparation

Read/Review Chapters: #15 thru #18 (Pages 128 thru 134)

Homework Assignments Due: Refer to your “Assignment Checklist” – Complete Assignments #15 & #16

Course Curriculum Assignments Due: FINAL Draft of Your Personalized Workshop, “ALL” 16 Homework Assignments Completed, Course Curriculum Assignments Completed, Client Welcome Pack, Personalized Workshop & WOW SPEAKS Presentation